



Certified Nurse Aide (CNA) Training Program

This application must be completed and submitted for approval before you can register for Certified Nurse Aide Training I and II-Clinical (NURA 1001 & NURA 1060).

Semester Requested (Check one): **Fall** **Spring** **Summer** Year: _____
Applications accepted year round.

Please Type or Clearly Print

Date of Birth ____/____/____

Name: _____
Last First Middle

Home Address: _____
Number & Street City State Zip

Home Phone: _____ Alternate Phone: _____ Social Security No. ____-____-____

E-mail address: _____

All students who assist in the treatment of patients must meet “Community Standards” concerning criminal background screening and state vaccinations requirements.

It is the student’s responsibility to:

1. Return the completed application to Continuing Education Admissions office, room W140, 4849 W. Illinois Ave, Dallas, TX 75211, in person or by mail.
2. Vaccination checklist fully completed, and copies of all required documentation enclosed. **Vaccinations can take up to 6 months to complete, so students are urged to plan accordingly.**
3. Background Check Application Release/Disclosure Form fully completed and signed.
4. Copy of driver’s license and social security card must be included. (You must present the actual driver’s license and social security card).

Acceptance of an application does not guarantee a student a seat in the CNA training program. Students must attempt to register for classes during the Continuing Education open enrollment period for each semester after application has been approved. **Classes may fill quickly, preventing a student from registering even though the student has a completed application on file with the continuing education department.**

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

For assistance, please call Rosa Rosales 214-860-3630.

For Continuing Education Office Use Only Reviewed By: _____	Application Received – Date: _____ by (initials): _____
	_____ Date: _____
<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected/ Reason: _____	

Completion Checklist:**1. VACCINATIONS/IMMUNIZATIONS**

By State Law, these immunizations must be completed before direct patient care. All applicants must provide a copy of written documentation (CE office will NOT make copies for you) from a physician for:

TETANUS

All students must have proof of a Tetanus vaccination within the **last 10 years**.

AND

VARICELLA (Chicken Pox) (Immunization, blood test, or history of illness)

All students must have one dose of varicella vaccine after their 1st birthday; if the vaccine was received before the 13th birthday, two doses of varicella vaccine. If the vaccine was received after the 13th birthday, a serum titer confirming immunity or history of varicella (chicken pox) illness validated by student, student's parents or physician.

A statement from student, physician, or parent must be submitted with the following wording: *"This is to verify that (student's name) had varicella (chicken pox illness) on or about (date) and does not need the varicella vaccine."*

AND

MMR (Measles, Mumps, Rubella Vaccination)

RUBELLA: All students must have proof of one dose of rubella vaccine administered on or after their 1st birthday OR serum titer confirming immunity or infection from disease. **MEASLES:** All students **born after January 1, 1957** must have proof of **two doses of measles vaccines** administered on or after their 1st birthday at least 30 days apart OR proof of immunity to measles by serum titer. **MUMPS** All students **born after January 1, 1957** must have proof of **one dose of mumps vaccine** administered on or after their 1st birthday or proof of mumps immunity by serum titer. Note: A MMR immunization includes one measles, one mumps, and one rubella vaccination.

AND

HEPATITIS B VACCINE

All students must receive a **complete series of three hepatitis B vaccines** or show immunity to hepatitis B virus by serum titer prior to the start of direct patient care. If the vaccination series is interrupted after the first dose, the second dose should be administered as soon as possible. The second and third doses should be separated by an interval of at least 2 months. If only the third dose is delayed, it should be administered when convenient. –Centers for Disease Control and Infection

AND

TB skin (PPd or chest x-ray) test with a negative reading. (Test may not be more than 180 days old on the first day of class.)

AND

Include copy of driver's license and social security card

PREGNANCY—Requirements for measles, rubella, and mumps vaccines are waived during pregnancy. Pregnancy is not a medical contraindication for administration of Tetanus/diphtheria toxoids, but it is best to delay until the second trimester. If you are pregnant, you must provide proof from doctor. **If student is pregnant a doctor's note stating any physical limitations must be submitted.**

CRIMINAL BACKGROUND CHECK: Please complete accurately. This form gives your permission for the college to conduct a criminal background check on you at NO COST to you.

APPLICATION DISCLOSURE/RELEASE - STUDENTS

Mountain View College # 497

Pursuant to the requirements of the Fair Credit Reporting Act, notice is given that a criminal background check will be conducted in a consumer report prior to your admittance into clinical rotation at a healthcare facility.

If you are denied participation in the clinical rotation work employment experience because of information contained in a consumer report, a disclosure will be made to you of the name and address of the consumer reporting agency making such report. If your report contains adverse information you will receive a copy of your report and a statement of your consumer rights.

By signing below, you consent to the procurement of a *consumer report** in connection with your application for entry into the clinical rotation work employment at a healthcare facility.

Social Security Number: _____ Date of Birth: _____

Last Name (printed): _____

Applicants Other Last Names: (printed) _____

Applicant's First Name (printed): _____

Middle Name (printed) _____

**for consumer report purposes only*

Current Address

Address: Apt#:

City: State: Zip:

List all cities, states and counties lived in for the last **SEVEN YEARS** excluding Dallas and Tarrant.

Dallas and Tarrant counties are searched automatically.

City	State	County
1.		
2.		
3.		
4.		
5.		

I certify that all of the information provided by me on this application disclosure is true, correct and complete. I have not withheld any information requested on this application disclosure.

Student's signature

Today's date

What happens next?

- ✓ Your application will be reviewed for completeness, within one week of submission.
- ✓ You will be notified by phone, email, or mail as to the status of your application (accepted/rejected).

✓ If your application is accepted:

--You can then register (by phone or in person) on a first-come-first-serve basis when Continuing Education opens for the semester for which you have applied: **NURA 1001 AND the corresponding NURA 1060.**

--Should the class be full at the time you register, you can try to register for another section OR you will have to resubmit a new application for the next semester.

✓ If your application is rejected:

--You will be instructed to either provide any missing information and/or resubmit a corrected/completed Application.

--If you are not able to submit a completed application in time to register for the semester you intended, you will need to wait until the following semester and submit a new application.

Remember, many of the requirements contained in the Application are requirements mandated by the State of Texas and the clinical facility in which you will be attending clinicals. MVC cannot make exception to any of these requirements for any reason.

**Mountain View College
Continuing Education
Registration Office, Room W140
4849 W. Illinois Avenue
Dallas TX 75211**

Questions? Phone Rosa Rosales: 214-860-3630

Registration: 214-860-3630

Information on Low Cost Immunizations

Mountain View College Health Center

MVC's health center will administer a TB skin test at no cost to you as a registered student. Call 214-860-8699 to schedule an appointment or go by room W145:

Hours: Monday-Thursday: 8am-3pm
Friday: 8am-11:30am

Allow time for test to be administered and then you must return no later than 72 hours to have the test read by the nurse. *For example: Have the test done on Monday and read on Wednesday.*

Dallas County Health Department

2377 N Stemmons Freeway, 1st Flr, Rm 141
Dallas TX 75207 214-819-2162

Hours: Monday-Friday 8am-4:30 pm
Appointment not necessary.

Measles/Mumps/Rubella \$50.00

Tetanus/Diphtheria \$25.00

Hepatitis B Vaccine \$50.00

Varicella (Chicken Pox) \$70.00

TB Skin Test (PPd) \$20.00 only given on Mon.,
Tues., Wed. & Fri.

Approximate Prices/ Subject to change

Oak Cliff Health Clinic

300 North Ewing @ 8th St.

Dallas, Texas/ 214-670-7482

Hrs: Mon 7:30 a.m. – 6:00 p.m.

Tues - Fri 7:30 a.m. – 3:30 p.m.

Appointment Not Necessary

Only offers the following:

MMR \$3.00

Tetanus \$3.00

Prices and Availability are subject to change

North Dallas Health Center

8001 LBJ Freeway, #200

Dallas, Texas

214-670-6555

West Dallas Health Center

2828 Fish Trap Road

Dallas, Texas

214-6707152

John West Health Center

3312 North Buckner

Dallas, Texas

214-243-1527

South Polk Medical Clinical

3434 South Polk St.

Suite A

Dallas, Texas 75224

214-372-9200

Hepatitis for \$5.00 and TB skin test for \$12.00

J and J Healthcare Clinic

1459 Acton Ave. Duncanville, Texas 75137

Most vaccinations: \$10.00

Family Practice Clinic, Dr. Richard Andrews

4373 S. Hampton, Ste 1 (Ledbetter @ Hampton)

Dallas, TX 75232

214-339-9359

Hepatitis for \$5.00 and TB skin test for \$12.00

North Dallas Health Clinic

8001 LBJ Freeway, Ste 200

Dallas TX

214-670-6555

Call for availability and current prices

Garland Health Clinic

802 Hopkins

Garland TX

972-205-3370

Call for availability and current prices

Some pharmacies also administer vaccinations. Childhood vaccination records may sometimes be obtained from your childhood school district or from the state. **Older records (more than 20 years) are not kept and a serum titer (blood test that shows you have already been vaccinated or had the disease) must be obtained from a physician.**

Certified Nurse Aide Training Program – NURA 1001

Mountain View College – Continuing Education

This 80-hour class consists of **56 hours of classroom instruction and 24 hours of clinical practice at a nursing home**. It is designed to provide preparation for entry level nursing assistants to achieve a level of knowledge, skills, and abilities essential to provide basic care to residents of long-term care facilities. Topics include resident's rights, communication, safety, observation, reporting and assisting residents in maintaining basic comfort and safety. Emphasis is on effective interaction with members of the health care team.

Course Goals

Upon completion of this program the student will be able to:

- Provide basic care to residents in long-term care facilities.
 - Assist resident in maintaining maximum functional independence.
 - Support and promote the rights of residents.
 - Provide safety and preventative measures in the care of residents.
 - Demonstrate skill in observing and reporting.
 - Function effectively as a member of a Health Care Team.
 - Communicate effectively with residents and their families regarding the psychosocial needs of the resident.
 - Successful completion of skills and written tests places the student on the National Registry.
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Requirements

- **Provide proof of required vaccinations** (see application, pg 2).
- **Pass a criminal background check and a urine drug test**. The College covers the cost of the background check. You must pay \$39 for the urine drug test which is done by Sur-Scan on campus at the beginning of the course.
- **Provide money order for \$83 state exam fee at the end of the course**.
- **Provide supplies**: nursing uniform (royal blue scrub suit), white nursing shoes or sneakers, stethoscope, watch with a second hand, blood pressure cuff prior to attending clinicals.
- **Get Textbook**: *The Nursing Assistant's Handbook by Hartman Publishing, Inc. with Jetta Fuzy, RN, MS; Second Edition*
- Must be able to **read, write, speak and understand English**.
- Have your name cleared with the Department of Human Services Employee Misconduct Registry. The purpose of the Employee Misconduct Registry is to ensure that unlicensed personnel who commit acts of abuse, neglect, exploitation, misappropriation, or misconduct against residents and consumers are denied employment in state-regulated facilities and agencies. ***Mountain View College will conduct a criminal background check and will clear your name with the Employee Misconduct Registry, at no cost to you.***
- Must be free of communicable diseases and be in good physical and emotional health to safely care for patients.
- Must respect confidential nature of medical information of the patients.

Background Check and Urine Drug Test

Do **NOT** get your urine drug test and background check before classes start; they will **NOT** be accepted.

If you have a **positive drug screen, you will not be allowed to participate in the clinical experience and will not complete the program.** You may re-enroll in the program after waiting one year with the expectation of a clear (negative) drug test. Refunds for tuition will be made according to the Mountain View College CE refund policy.

If it is determined from your **criminal background check that you will not be allowed to participate in the clinical experience at the assigned location you will be dropped from the program.** You will not be allowed to re-enter the program as long as the criminal offense appears on your background check. Refunds for tuition will be made according to the Mountain View College CE refund policy.

Schedule

Schedules will vary; see the current MVC Continuing Education schedule for dates.

Tuition/Fees

Tuition and fees may vary; see the current MVC Continuing Education schedule for tuition. There is a separate application and testing fee of \$76 for the English written version of the exam. Requires a money order made out to Nurse Aide Competency Evaluation Service (N.A.C.E.S.), the testing agency for the State of Texas. Successful completion of skills and written tests places the student on the National Registry. Additional information regarding oral or Spanish language testing may be obtained from instructor upon request.

Registration

You must register for **both NURA 1001** (56 classroom lecture and laboratory practice and hands-on demonstration) and the **corresponding NURA 1060** (24 clinicals hours of resident care in a long-term-care facility).

Registration is available after your application has been accepted. You may register in person (cash, check, credit card), by phone (credit card only). Payment is due at the time of registration.

Registration fees are payable by cash, check, money order, MasterCard, Visa, Discover, American Express or debit card. **No acknowledgement of mail, fax or phone registration is mailed. You will be notified only if your enrollment cannot be processed.**

Room W140, 4849 W. Illinois Avenue, Dallas 75211 Phone: 214-860-8835.

Hours: 8:00 a.m. – 7:00 p.m. Monday–Friday; 8:00 a.m. – 5:00 p.m. Friday; 8:30 a.m. – 1:00 p.m. Saturday

Refunds of tuition can only be made if MVC cancels the course or if the student requests a withdrawal, either written or verbal, according to the following schedule: **100%** -- prior to the first day of the course; **80%** -- during the first two class days of the course; **none** -- after the second class day of the course.

Financial Aid

Texas Public Educational Grant (T.P.E.G.) funds are available for the **tuition portion (NURA 1001 and NURA 1060)** of this workforce-approved training course. **Call the MVC Financial Aid office 214-860-8688 for details or come by the Financial Aid office in room W140.**

